

CANDLEWOOD SHORES TAX DISTRICT
Board of Directors SPECIAL Meeting
Wednesday, September 16, 2020, 7:00 PM
Via Zoom.com

1. **CALL TO ORDER**

- A. Elizabeth Longworth called the special meeting of the Candlewood Shores Tax District Board of Directors to order, at 7:03 pm, on September 16, 2020, for the purpose of, awarding a contract, to retrofit CSTD household water meters, with the Badger system.
- B. Fourteen members of the Candlewood Shores Community were in attendance.

2. **ROLL CALL**

- A. The following directors were present:

- I. Alan Owen – Vice President
- II. Elizabeth Longworth – President
- III. Jon Lepler – Director
- IV. Kelly Lane – Director
- V. Kenneth Appley - Treasurer
- VI. Linda Wagner – Director
- VII. Lisa Maguire – Director
- VIII. Steven DeMichele – Secretary

- B. The following staff Scalzo staff were present:

- I. Lisa Daly – CSTD Office Manager
- II. Shawn Stillman – CSTD Compliance Officer
- III. Travis Hyatt – Scalzo Community Manager

- C. The following directors were absent:

- I. None.

- D. The following guests were present:

- I. Adam Singer – CSTD Grounds Maintenance Contractor (CT Fence)

3. BUSINESS

- A. Consideration to award a contract, to retrofit CSTD household water meters, with the Badger system.
- B. Travis Hyatt presented the agenda item and background.
 - I. Stiles Company was competitively selected previously by the CTSD board, to provide the water meter retrofit device.
 - II. Travis is working with Thielsch to obtain an installation cost, which he expects will not exceed \$100.00 per home.
 - III. There is a monthly cellular service charge, the fee for which Mr. Hyatt recommended be fixed in a contract.
- C. Mr. Hyatt recommended that the CSTD and the CSWD pool funds to pay for this project.
 - I. Kenneth Appley would like to pay for this project using CSTD funds only.
- D. There was a discussion on this project.
- E. Public Comment.
 - I. Loretta Donovan, of 42 Candlewood Shores Road – asked if this retrofit will prevent the need to replace water meters in homes if they fail moving forward? It depends on what part of the meter fails.
 - II. Barbara Hirsh, of 123 North Lake Shore Drive – inquired as to the cyber related security of the device. Elizabeth Longworth asked Travis Hyatt to discuss this issue with Stiles Company and to share his findings to the community
 - III. Michael Bonamarte, of 24 Longview Drive – asked if the CSTD board had decided whether or not to contract for the labor?
 - IV. Howell Lunn, of 42 Longview Drive – recommended that CSTD perform the labor “in house”.
- F. **A Motion** was made by Elizabeth Longworth, to award a contract to Stiles Company, for the purchase of the water meter retrofit hardware, at a unit cost of \$178.75 and to proceed with the lesser cost of using Thielsch or CSTD laborers, to install the same units in CSTD homes, so long as the per home installation cost does not exceed \$100.00; and further, that homeowners be allowed to opt out of the use of cellular modems with these devices at their own expense, which was seconded by Jon Lepler and unanimously approved.

4. ADJOURMENT

- A. **A Motion** was made by Jon Lepler, to adjourn the special meeting of the CSTD Board of Directors, at 7:32 pm, which was seconded by Kelly Lane and unanimously approved.

Minutes Taken By:

Steven DeMichele - Secretary

Minutes Submitted By:

Steven DeMichele - Secretary